DRAFT
HOUSING ELEMENT COMMITTEE MINUTES
Tuesday, December 15, 2009
5:30 p.m.
City Council Conference Room
City Hall at 420 Litho Street

1. Call To Order *-- All present, except as noted*

Jonathan Leone (City Council Rep) *Arrived at 6:15*	Steve Flahive (City Resident)
Linda Pfeifer (City Council Rep)	Chris Visher (City Resident)
Joan Cox (Planning Commission Rep)	Vacant (City Resident)*
Stan Bair (Planning Commission Rep)	Vacant (City Resident)*
** Absent*	Vacant (City Resident)*

2. Public Comment on Items Not on Agenda *-- None*

3. **Approval of Minutes** – *None*

4. Welcome

a. Introductions
b. Purpose of Housing Element Committee (HEC) – *Associate Planner Lilly Schinsing reviewed the purpose of the HEC.*
c. Selection of Officers – *Jonathan Leone moved and Chris Visher seconded a motion to elect Linda Pfeifer as Chair. The motion passed unanimously. Stan Bair moved and Jonathan Leone seconded a motion to elect Joan Cox as Vice-Chair. The motion passed unanimously.*
d. Establish a calendar for future meeting dates – *Following discussion, the HEC decided the next meetings would be at 5:30 p.m. on January 11, 2010 and 5:30 p.m. on Wednesday February 10, 2010. Chair Pfeifer noted that meetings should be concluded in the 6:30 – 7:00 p.m. timeframe.*

5. Distribution of Materials

Lilly Schinsing distributed binders with background information on the Housing Element to the HEC.

6. Anticipated HEC Topics

Lilly Schinsing reviewed the milestones for review of the draft housing element. Linda Pfeifer asked staff to arrange for a meeting with ABAG staff regarding Sausalito's Regional Housing Needs Allocation (RHNA). Staff will notify the HEC members of meeting date and time. Staff was also directed to contact the County to gauge the County's interest in accepting some RHNA units from Sausalito. Jonathan Leone suggested inviting a representative from Legal Aid of Marin to make a presentation to the HEC.

7. Communications

a. Staff – *None*
b. HEC Members – *None*

8. Agenda Topics for Next Meeting – *Review of the live-aboard survey*

9. Adjourn – *6:55 p.m.*